Family Protection Services Board

January 30, 2026

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Arlene Hudson, Citizen representative, Vice-Chair

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Pepper Arrowood, WV Supreme Court of Appeals

CarolAnn Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Jim Weekly, WV Department of Human Services, Financial

Absent:

Julie Britton, WVCADV Representative

Call to Order: Emily called the meeting to order at 10:05 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to approve and adopt the minutes from October 24, 2025. Alice made a motion to accept the minutes. Carolann seconded the motion. All in favor, motion carried. Emily asked for a motion to approve and adopt the minutes from December 19, 2025. Arlene made a motion to accept the minutes. Alice seconded the motion. All in favor, motion carried.

Financial Update: Jim reported that he was retiring and this would be his last meeting. Jim reported that Frank Ciordia and Debbie will be able to provide monthly reports and assist with any financial questions the FPSB has until a replacement has been hired. Jim was able to provide Kim an update on her travel reimbursements. Jim also provided an update on both reports, 5057 and 5455.

Entered Executive Session at 10:24 am.(see separate meeting minutes)

Respectfully submitted by
Courtney Saunders, FPSB Coordinator.