Family Protection Services Board

February 28, 2025

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Pepper Arrowood, WV Supreme Court of Appeals

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Arlene Hudson, Citizen representative, Vice-Chair

Alice Hamilton, WV Department of Human Services (Designee)

CarolAnn Caudill, , Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Julie Britton, WVCADV Representative

Courtney Saunders, Board Coordinator

Jim Weekley, DoHS

Tonia Thomas, WVCADV

Absent:

Julie Britton, WVCADV Representative

Call to Order: Emily called the meeting to order at 10:01 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to adopt the minutes from January 31st, 2025. Arlene made a motion to approve the minutes. Alice seconded the motion. All were in favor, motion carried.

Wyoming County DRC: Alice reported that during an unrelated meeting, the Wyoming Co DRC was mentioned and it was disclosed that they are offering specifically BIPP classes. Alice wanted to bring this matter to the board officially. Kim recommended that the Justice of Community Services Division or the Community Corrections Subcommittee send a notice to all of the day report centers in the state explaining who the Family Protection Services Board is and the importance of being licensed.

Who We Are & What We Can Do- Joyce & Tonia, WVCADV: Tonia and Joyce joined the FPSB meeting to provide an overview of their role in the capacity they hold and how they can assist the Family Protection Services Board. Joyce went over their role to provide training, technical assistance, public policy, grants, among other items.

Safe Haven Nexus: Emily reported that she received an email from an entity that is currently licensed through the FPSB regarding another entity that has recently developed in her area and is causing issues.

This entity is providing DV services, has taken identities of other people, and reached out to the coalition for grant monies. However when attempting to visit their website online, it is no longer available. The members believe it could have been a scam for money. The consensus was to continue to watch for programs and entities of this sort.

Emily asked for a motion to enter the executive session. Alice made the motion to enter the executive session. Arlene seconded the motion.

Entered Executive Session at 11:53 am.

Exited Executive session at 1:59 pm

Questions, Concerns or Updates: Courtney will invite Melissa Scaia and Hernando Escandon back to the meeting.

Arlene adjourned the meeting at 2:03 pm.

Respectfully submitted by:
Courtney Saunders, FPSB Coordinator 3/14/2025