Family Protection Services Board

March 28, 2025

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Pepper Arrowood, WV Supreme Court of Appeals

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Arlene Hudson, Citizen representative, Vice-Chair

Alice Hamilton, WV Department of Human Services (Designee)

Julie Britton, WVCADV Representative

Courtney Saunders, Board Coordinator

Jim Weekley, DoHS

Tonia Thomas, WVCADV

Melissa Scaia, DV Turning Points; Domestic Violence Expert & Trainer

Hernando Escandon, Director of Mid-Ohio Regional Valley Day Report Center

Absent:

CarolAnn Caudill, , Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Call to Order: Emily called the meeting to order at 10:01 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to adopt the minutes from January 31st, 2025. Arlene made a motion to approve the minutes. Alice seconded the motion. Members asked for clarification to be added under the Wyoming County DRC section to indicate what division and what subcommittee was being referenced. All were in favor, motion carried.

Client Satisfaction Survey: Hernando Escandon- Emily introduced Hernando Escandon, who is the Executive Director of the Mid-Ohio Valley day report center. Hernando explained that starting in December of 2019, the Mid-Ohio DRC began issuing client satisfaction surveys to any client that completed any service they offered. This included the Batterer Intervention Prevention Program participants, after a site visit in late 2019 by the FPSB. The last survey collected in this test that produced the results was near the end of 2023. Hernando went on to explain this included 27 BIPP only clients and 29 non-BIPP clients. He went on to explain the results of the test and that his day report center has begun a new controlled test.

Sunset Rulings: Alice- Alice wanted the board to know that any rules that have been recently updated and any rules that will be updated going forward will now have sunset ruling dates. These dates are normally five years and unless the organization files for a renewal before the sunset rule expiration date, the rule will expire and need to be recreated.

Nicholas County Day Report Center: Alice- Alice reported that this is another program conducting a BIPPs class without a license from the FPSB. Alice wanted this program to be under the list of cease and desist letters that is discussed in the future.

501.C.3. Question: Pepper- Pepper reported that she had a question following a meeting her and Courtney had with a potential entity that provides monitored visitation and exchange services that would like to be licensed however does not want to be a non-profit. Pepper asked for clarification on whether or not the program or any program would need to be a registered 501.C.3. or not to be licensed by the FPSB. Members had conversation around the code and came to the determination that any program licensed by the Family Protection Services Board must be a registered 501.C.3.

Programming for Women: Melissa Scaia- Melissa introduced herself, and gave an overview of her background including living in Minnesota, she's the co-author of Addressing Fatherhood with Men Who Batter and Turning Points, with over 25 years in this field of work. Kim and Courtney had initially reached out to Melissa for clarification around Women's Licensing and ultimately decided to invite her to a meeting to have her talk to the entire board around this topic. Melissa explained that in the research of women who use harm, the purpose and intention are used for different reasons than men. Researchers urge individuals to note what measurement is being used in the data in relation to how the harm is being recorded. Melissa then went on to talk about women's programming and licensing and this is being discussed on a larger, national scale. Melissa explained there is currently a pilot project being developed specifically for women's standards and the licensing and offered for West Virginia to be a part of the project with more details forthcoming.

Financial Update: Jim reported that he has worked with his team since the previous month to dive deeper into the 5057 fund. Jim explained that since 2019, the fees collected from the court system has decreased, while the expenditures for the shelters have increased. Jim went over a few reports his team had developed regarding the expenditures and said there is still analysis to do. Jim reported once those are done he will bring those to the members of the FPSB also.

Emily asked for a motion to enter the executive session. Pepper made the motion to enter the executive session. Arlene seconded the motion.

Entered Executive Session at 12:04 pm.

Licensure Reviews:

Tug Valley Recovery Shelter Association DV: Reviewed by Alice- Alice reported that their provisional license expired in January with no official request for an extension made, however the WVCADV has also been working with and providing TA to them regarding their grant requirements. The deficiencies included not having a working board and the building not being ADA compliant. Alice recommends a conditional license. Arlene made a motion to approve the recommendation. Pepper seconded the motion. All were in favor, motion carried.

Family Crisis Center- Reviewed by Emily: Emily reported the provisional license for FCC has expired and not yet submitted their requested documentation, however they are also working with the WVCADV for their grant requirements, where some items overlap with the FPSB review. The deficiencies included policies and documents needed updated and the fence in the front yard not containing a properly working latch/lock. Emily recommends a conditional license. Alice made a motion to approve the recommendation. Arlene seconded the motion. All were in favor, motion carried.

RDVIC Appeal: Alice reported that Darron could not attend this meeting, but asked that the members devise a list of questions to send to him regarding this matter. Alice recommends asking Darron for a template for a letter to send to the programs that may be conducting BIPP classes without a license. The members discussed what could be done regarding the appeal, which includes hearing procedures and review which was provided by Darron. The members asked Alice to locate the template used for other programs within DoHS for the appeal process.

Exited Executive session at 1:39 pm

Questions, Concerns or Updates: Kim asked the members what they thought about the Pilot project that Melissa Scaia mentioned. The pilot program documents were sent to the entire board and will be discussed during the next meeting.

Emily adjourned the meeting at 1:43 pm.

Respectfully submitted by:
Courtney Saunders, FPSB Coordinator 4/21/2025