Family Protection Services Board

March 27, 2026

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Arlene Hudson, Citizen representative, Vice-Chair

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Pepper Arrowood, WV Supreme Court of Appeals

Julie Britton, WVCADV Representative

CarolAnn Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Absent:

Carolann Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Call to Order: Emily called the meeting to order at 10:09 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to approve and adopt the minutes from January 30, 2026. Alice made a motion to accept the minutes. Arlene seconded the motion. All in favor, motion carried.

Financial Update: Frank Ciordia was not available for the meeting, however did provide via email the financial reports. FPSB members reviewed the reports without seeing any issues. Courtney will follow up with Frank to confirm.

Electronic Submission for binders- Alice: Alice has suggested that the FPSB allow electronic submission of binders from the licensed programs that have the capability to do so. FPSB members agreed that only licensed programs will be allowed to submit licensure reviews electronically.

Entered Executive Session at 10:52 am.(see separate meeting minutes)

Respectfully submitted by
Courtney Saunders, FPSB Coordinator.