Family Protection Services Board

April 24, 2026

Meeting Minutes

In person

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Arlene Hudson, Citizen representative, Vice-Chair

Pepper Arrowood, WV Supreme Court of Appeals

Julie Britton, WVCADV Representative

CarolAnn Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Absent:

Carolann Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Call to Order: Emily called the meeting to order at 10:16 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to approve and adopt the minutes from March 27, 2026. Pepper made a motion to accept the minutes. Alice seconded the motion. All in favor, motion carried.

Financial Update: Frank Ciordia was not available for the meeting, however did provide via email the financial reports. FPSB members reviewed the reports without seeing any issues. Courtney will follow up with Frank to confirm.

Pre-Application question for BIP Programs: Courtney said that a program had contacted her and wanted a pre-application for the BIP programming, however Courtney indicated that there was already a licensed program in the area. Courtney asked for guidance on whether or not she needed to send the inquiring program a pre-application. The FPSB members agreed that a pre-application could be sent, however that did not mean they would approve the program to receive a full application.

Entered Executive Session at 10:25 am.(see separate meeting minutes)

Respectfully submitted by
Courtney Saunders, FPSB Coordinator.