Family Protection Services Board

June 26, 2026

Meeting Minutes

In person

Present:

Arlene Hudson, Citizen representative, Vice-Chair

Pepper Arrowood, WV Supreme Court of Appeals

Julie Britton, WVCADV Representative

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Tonia Thomas, Guest, WVCADV

Absent:

Emily Larkins, Domestic Violence Program Representative, Chair

Carolann Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Call to Order: Arlene called the meeting to order at 10:16 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Arlene asked for a motion to approve and adopt the minutes from April 24, 2026. Julie made a recommendation of removing Carolann from the "present" list. Pepper made a motion to accept the minutes with the one change of attendees. Kim seconded the motion. All in favor, motion carried.

Financial Update: Courtney reported that Frank Ciordia is no longer with the department, however was able to receive one of the two financial reports. Members requested a staff member from the financial department attend an upcoming meeting to discuss the reports.

Update on Shoulder to Shoulders membership status: Tonia: Tonia reported that Shoulder to Shoulder is an official member of the West Virginia Coalition Against Domestic Violence, bringing the total number of approved DV programs to 15 across the state.

Clarify the intent behind legislation on the "bi-annual" review of bylaws: Kim- Kim requested clarification from the FPSB on "bi-annual" review of the by-laws programs have to review and submit for licensing requirements. After a short discussion, the members agreed that it is a review every two years.

Entered Executive Session at 10:55 am.(see separate meeting minutes)

Respectfully submitted by

Courtney Saunders, FPSB Coordinator.