Family Protection Services Board

August 29, 2025

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Arlene Hudson, Citizen representative, Vice-Chair

CarolAnn Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Pepper Arrowood, WV Supreme Court of Appeals

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Kim Ryan, Tug Valley

Jeremiah Samples

Absent:

Julie Britton, WVCADV Representative

Call to Order: Emily called the meeting to order at 10:02 am and confirmed there was a quorum present.

Adoption of Meeting Minutes: Emily asked for a motion to adopt the minutes from July 25th, 2025. Pepper made a motion to approve the minutes. Alice seconded the motion. All were in favor, motion carried.

Financial Update: Jim was not present for this meeting, however Courtney was able to send the financial reports.

Update around Tug Valley- Emily ensured that Kim Ryan was present at the meeting, and asked for an update around Tug Valley. Kim reported that they have had five board members agree to stay until a new board is established. Kim reported they have some leads for funders, to be bonded, and other resources. Kim has sent Alice and Courtney the list of potential board members and other items they are currently working on.

Questions, Concerns or Updates:

Action Item List:

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Emily adjourned the meeting at 12:31 pm.

Respectfully submitted by
Courtney Saunders, FPSB Coordinator 09/23/2025