Family Protection Services Board

December 19, 2025

Meeting Minutes

Virtual

Present:

Emily Larkins, Domestic Violence Program Representative, Chair

Arlene Hudson, Citizen representative, Vice-Chair

Kimberly Sizemore, Licensed Batterer Intervention and Prevention Program Representative, Secretary

Alice Hamilton, WV Department of Human Services (Designee)

Courtney Saunders, Board Coordinator

Jim Weekly, WV Department of Human Services, Financial

Absent:

CarolAnn Caudill, Governor's Committee on Crime, Delinquency and Correction Representative (JCS)

Pepper Arrowood, WV Supreme Court of Appeals

Julie Britton, WVCADV Representative

Call to Order: Emily called the meeting to order at 10:04 am and confirmed there was not a quorum present.

Adoption of Meeting Minutes: Emily reported this matter will be moved to the next meeting since there was not a quorum present.

Financial Update: Jim reported that Debbie Hall has been promoted to the Director of Grants & Contracts, replacing Shelia Lee. Jim said the last three months worth of reports have been distributed to Courtney, however the reports are incorrect. Jim said he will check with central finance regarding the cash receipt errors.

Entered Executive Session at 10:16 am.(see separate meeting minutes)

Questions, Concerns or Updates:

Action Item List:

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Emily adjourned the meeting at 12:11pm.

Respectfully submitted by
Courtney Saunders, FPSB Coordinator.